



Agreement for Sponsorship & Exhibit Space GLMA 37th Annual Conference on LGBTQ Health September 11-14, 2019 • New Orleans, LA

For More Information or any questions contact:

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Organization _____
Contact Name _____
Title _____
Address _____
City/State/Zip _____
Telephone _____ Fax _____
Email _____ Website _____

GLMA is committed to presenting CME/CE activities that promote improvements or quality in healthcare and are independent of the control of commercial interests. As part of this commitment, GLMA has outlined the terms, conditions and purposes of commercial support for its CME/CE activities (*found on the next page*). Commercial Support is defined as financial, or in-kind, contributions given by a commercial interest(s), which is used to pay all or part of the costs of a CME/CE activity.

I hereby agree to abide by the terms and conditions set forth in this agreement.

Authorized Signature _____ Date _____

Annual Conference Participation Levels *(see [full Prospectus](#) for details):*

Conference Sponsorship Packages.... \$ _____

- Diamond \$ 50,000 Silver \$ 10,000
- Platinum \$ 25,000 Bronze \$ 5,000
- Gold \$ 15,000

Exhibitor Only Packages..... \$ _____

- Standard \$ 2,750
- Government/Non-Profit \$ 1,750

GLMA Nursing Summit Sponsorship

- _____ \$ _____

See our [Nursing Summit Sponsorship Prospectus](#) at www.glma.org/nursingsummit for more information

Special Event/Additional Marketing Opportunities

(see Prospectus for pricing)

- _____ \$ _____

Advertisement in Conference Guide

(see Prospectus for pricing)

- Ad size: _____ \$ _____

Additional Exhibitor Registration

(\$315 per additional exhibitor)

- _____ x \$315 = \$ _____

Number of Additional Exhibitors

Total: \$ _____

Payment Method:

- Check Credit Card: Visa Master Card American Express

Name _____ Card Number _____

Exp. Date _____ Security Code _____ Signature _____

Return this form with payment to:

GLMA, 1133 19th St., NW, Suite 302
Washington, DC 20036
Fax: 202-478-1500
Email: annualconference@glma.org

GLMA Staff Only

Accepted by: _____ Date: _____

Processed by: _____ Date: _____

Approved by: _____ Date: _____

Exhibitor & Sponsor Terms and Conditions

Agreement for Space: The receipt of this signed agreement by GLMA, in conjunction with payment for space in the Exhibitor Area, will constitute an agreement for the right to use the space that will be assigned to Exhibitor. Set up in the Exhibitor Area cannot be allowed unless a signed copy of this Agreement is on file GLMA. Your space consists of one Exhibit Table or Booth, two chairs, and the number of registrations articulated in the prospectus. GLMA will assign specific spaces based on level of sponsorship and date when the agreement was received.

Set-Up, Exhibiting and Dismantling Times: Exhibitors must adhere to the scheduled set-up, exhibiting and dismantling times. Failure to do so will jeopardize the organization's future ability to exhibit at a GLMA event. Exhibitors who are not set up prior to the start of the exhibitor hours will forfeit their right to exhibit space.

Installation of Exhibits: The handling, placing or setting out of merchandise that is to be displayed does not require union labor and must be done by Exhibitors. All exhibit materials must conform to national, state and local fire and safety codes. Exhibitors may not paste, tape, tack, nail or otherwise attach any type of material to columns, walls, windows, floors or other parts of the Conference hotel building or furniture. Exhibitors who do so are bound to pay for the repair of any resulting damage.

Restrictions on Use of Exhibiting Space: *Displays must be placed in a manner so as not to interfere with other Exhibitors. If you have concerns that your display materials may be oversized, please contact a member of the GLMA staff.* All demonstrations, discussions, solicitations or other activities, such as the distribution of literature, must take place within the confines of the Exhibitor's assigned space. No Exhibitor shall assign, sublet or share the whole or part of their assigned space without prior approval from GLMA.

Concession Sales: Exhibitor may only sell items that represent Exhibitor's product(s) or services. Food and beverage items may not be sold, though small samples of such items may be offered without charge to conference attendees.

Security: Exhibitors are responsible for the security of their property. The exhibit area is not secured and is accessible to the general public. Neither the Conference hotel nor the legal entities that own, lease and/or operate the Conference hotel, nor GLMA, nor its members, officers, directors or employees, will be obligated for any loss or damage to merchandise, equipment or any other property left unattended by Exhibitor.

Bond Required: Exhibitors may be required to be bonded under special or unusual circumstances.

Liability: Neither the Conference hotel, nor the legal entities which own, lease, and/or operate the Conference hotel, nor GLMA, nor its members, officers, directors or employees, are responsible or liable for injury to any person or persons for the loss of, or damage to, any property belonging to Exhibitor while in transit to or from the Conference hotel or while in the Conference hotel. Exhibitor assumes the entire responsibility and liability for losses, damages and claims arising out of Exhibitor's activities on the Conference hotel premises and will indemnify, defend and hold harmless the Conference hotel, its owner and its management company, as well as their respective agents, servants and employees from any and all such losses, damages and claims. Exhibitor also assumes full responsibility and liability for all injury to any and all persons and property on or in any way connected with Exhibitor's display caused by the Exhibitor, its agents, representatives or employees. Exhibitor indemnifies and holds harmless the Conference hotel and the legal entities which own, lease and/or operate the Conference hotel, GLMA and its members, officers, directors and employees, against any and all liability whatsoever arising from any and all damage to property or personal injury caused by Exhibitor or its agents, representatives or employees.

Impossibility of Performance: Exhibitor will not be responsible for any failure of performance due to Acts of God, war, disaster, strikes or governmental acts which makes performance impossible. In case of these events, this agreement will not be binding and all fees will be returned to Exhibitor.

Commercial Support Terms, Conditions and Purposes for CME/CE Activities

Independence

1. The Annual Conference ("activity") is for scientific and educational purposes only and will not promote any specific proprietary business interest of the Commercial Interest.
2. The Accredited Provider is responsible for all decisions regarding the identification of educational needs, determination of educational objectives, selection and presentation of content, selection of all persons and organizations that will be in a position to control the content of the CME, selection of education methods, and the evaluation of the activity.

Appropriate Use of Commercial Support

3. The Accredited Provider will make all decisions regarding the disposition and disbursement of the funds from the Commercial Interest.
4. The Commercial Interest will not require the Accredited Provider to accept advice or services concerning teachers, authors, or participants or other education matters, including content, as conditions of receiving this grant.
5. All commercial support associated with this activity will be given with the full knowledge and approval of the Accredited Provider. No other payments shall be given to the director of the activity, planning committee members, teachers or authors, joint sponsor, or any others involved with the supported activity.
6. The Accredited Provider will upon request, furnish the Commercial Interest documentation detailing the receipt and expenditure of the commercial support.

Commercial Promotion

7. Product-promotion material or product-specific advertisement of any type is prohibited in or during the CME activity, except in non-education, designated areas (e.g., exhibit hall). The juxtaposition of editorial and advertising material on the same products or subjects is not allowed. Live or enduring promotional activities must be kept separate from the CME activity. Promotional materials cannot be displayed or distributed in the education space immediately before, during or after a CME activity. Commercial Interests may not engage in sales or promotional activities while in the education space or place of the CME activity.
8. The Commercial Interest may not be the agent providing the CME activity to the learners.

Disclosure

9. The Accredited Provider will ensure that the source of support from the Commercial Interest, either direct or "in-kind," is disclosed to the participants, in program brochures, syllabi, and other program materials, and at the time of the activity. This disclosure will not include the use of a trade name or a product-group message. The acknowledgment of commercial support may state the name, mission, and clinical involvement of the company or institution and may include corporate logos and slogans, if they are not product promotional in nature.

The ACCME defines a Commercial Interest as any entity producing, marketing, re-selling, or distributing health care goods or services, consumed by, or used on, patients. The ACCME does not consider providers of clinical service directly to patients to be commercial interests. For more information, visit www.accme.org.

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